



# Oroville School District #410

816 Juniper Street Oroville, WA 98844 509.476.2281 [www.oroille.wednet.edu](http://www.oroille.wednet.edu)

## HIGH SCHOOL HEAD FOOTBALL COACH

**Reports to:** Athletic Director and Building Principal

**Department:** Extracurricular Programs

**Salary:** \$4992.00 - \$5320.00

**Benefits:** Extracurricular positions do not qualify for benefits.

## DESCRIPTION

The successful candidate will be expected to provide a positive, safe and enthusiastic environment for the development of student athletes. The coach is expected to develop positive self-esteem, sportsmanship, values, confidence and athletic skills appropriate to their age/grade level, this includes coaching in a way that holds players and those involved in the program accountable to these important qualities. This coach will work with feeder programs, parents, teaching staff and community to nurture the above character traits and qualities through supporting the District vision and the athletic program goals. The coach will provide timely and effective communication to players and parents regarding the football program. This candidate will provide quality instruction in the fundamental skills related to the activity.

## RESPONSIBILITIES/DUTIES

- In charge of planning, scheduling, and supervising a regular program of practice and competitions.
- Coach individual participants in the skills necessary for excellent achievement in the sport involved.
- Issue inventory and maintain all equipment/uniforms. Make fiscally responsible recommendations for purchases of equipment, supplies, and uniforms as appropriate. Advocate for the development of the program.
- Ensure that facilities are well-maintained and secured (i.e. reporting need of care, requiring players to properly stow wet towels in hampers rather than the bottom of lockers, secure doors and ensure doors are not propped open by individuals during supervision).
- Responsible for all accounting procedures/deadlines/paperwork necessary to purchase materials for the program (P.O.'s, check requests, fundraising guidelines, budget, etc.) in compliance with ASB procedures.
- See that necessary attendance forms, insurance records, physicals, eligibility checks, and similar requirements for athletes are turned in to the athletic director, as well as check on attendance and grades of athletes weekly. Accountable to monitoring all records to ensure eligibility and risk/liability procedures are followed.
- Pass required WIAA/SafeSchools online training for concussion protocol, sudden cardiac arrest, specific rules, general rules, heat-illness prevention, and certification for CPR/First Aid.
- Establish and enforce safety rules for the sport being coached, warn participants of dangers inherent in the sport, and teach correct techniques to minimize the possibility of injury.
- Demonstrate, promote, and hold athletes accountable to the values of positive behavior, character, integrity, appropriate language, good sportsmanship, professional appearance, and self-control while practicing, playing, in school, and in the community.

- Demonstrate positive role model behaviors and good sportsmanship when interacting with officials, parents/guardians, community members, colleagues, and student-athletes.
- Actively support, model, and uphold all district, building, and athletic department policies, procedures, and guidelines through the program.
- Actively support and adhere to District decisions regarding athletic programs for the betterment of student growth and learning.
- Provide for appropriate recognition to student athletes who fulfill requirements for athletic letters, certificates, special awards, and order appropriate awards.
- Know the rules and regulations regarding his/her sport as discussed in the WIAA handbook, district VI regulations, and league rules and adhere to them.
- Report scores and records to appropriate media, or online systems (CWB Athletics/MaxPreps), as required by league agreements.
- Meet with, and develop a communication procedure for athletes, parents, and assistants to convey clear team rules, expectations, and requirements for the sports program.
- Develop, maintain and update the Player/Parent/Team/Coach Handbook, which includes team rules (i.e. attendance, travel, eligibility, play time, etc.), parent communication, conflict resolution process, district policies/procedures, WIAA Handbook rules, and communicate formally with parents and players each season.
- Work to see that athletes are made aware of opportunities available to them, such as: summer leagues, clinics, camps, etc.
- Establish systems of support to assist community youth programs/coaches, and build sub-varsity programs/coaches, by aligning all programs with the high school program. Support the development and growth of a K-12 football program, to include the coaches, parents, and athletes.
- Transport team to athletic events in a District vehicle when necessary.
- Perform other related duties as requested by the athletic director or principal.

## **QUALIFICATIONS AND REQUIREMENTS**

Demonstrate experience working with young people in organized activities. Demonstrate ability to communicate and implement diverse interpersonal strategies as necessary. Must demonstrate knowledge and proficiency in the activity and of safety issues appropriate to the grade level being coached. Must model good sportsmanship and concern for the development of the physical, mental and emotional growth of student athletes. Must have general knowledge and understanding of sport specific strategies including but not limited to basic philosophy. Must be able to plan and implement practice plans in accordance with development of student athletes and individual game plans for each week. Must understand the rules and regulations with 8 man football.

### **Preferred:**

- Experience as a coach at the high school level in this sport.
- Combination of participation at the high school level, or above, and coaching middle-level to youth programs may be substituted.
- Knowledge of safety and legal liability issues associated with common athletic injuries.
- CPR/First Aide Card obtained
- Safe Schools Courses Completed
- Rules Clinic

### **Expectations**

Practice: M-F 3:30 – 5:30 pm (minimum)

Games: Attend all games - unless excused by the athletic director

## MANDATORY CONDITIONS OF EMPLOYMENT

- Successful clearance of the FBI and Washington State Patrol fingerprint background check through OSPI.
- Successful Washington State Sexual Misconduct clearance. • Completion of Federal I-9, Employment Verification Eligibility form.

## ACKNOWLEDGMENT

I have read and understand this Job Description and I am physically able or with reasonable accommodation, will perform these duties to the best of my knowledge and ability.

Reasonable Accommodations Needed:

EMPLOYEE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_  
Employee's Printed Name

*Oroville School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination:*

*Civil Rights Coordinator  
Jeff Hardesty  
816 Juniper St., Oroville WA 98844  
509-476-2281  
[jeff.hardesty@oroville.wednet.edu](mailto:jeff.hardesty@oroville.wednet.edu)*

*Title IX officer  
Amy Harris  
816 Juniper St. Oroville WA 98844  
509-476-2281  
[amy.harris@oroville.wednet.edu](mailto:amy.harris@oroville.wednet.edu)*

*Section 504 Coordinator  
Kelly King  
816 Juniper St. Oroville WA 98844  
509-476-2281  
[kelly.king@oroville.wednet.edu](mailto:kelly.king@oroville.wednet.edu)*